



**Dave Freudenthal**  
Governor

# State of Wyoming

**Jim Narva**  
Chairman

## Public Safety Communications Commission

Public Safety Communications Commission  
Inter-Operability Executive Committee Meeting  
Casper, WY

September 13, 2005  
Minutes

**Attendees:**

Billy Janes	Chairman
Mark Harshman	PSCC Commissioner - 8:55 am
Russ Christiansen	PSCC Commissioner
Jim Archerd	Wyoming Homeland Security
Dale Pawling	Cheyenne Fire and Rescue
Craig Post	Com Tech
Tom Mahon	WyoLink
Robert Symons	PSCC Administrative Support

**Absent:**

Kebin Haller (excused) PSCC Commissioner

Billy Janes, Chairman of the Inter-Operability Executive Committee, called the meeting to order at 8:10 a.m.

**Russ Christiansen made a motion to approve the August 8, 2005 minutes. Craig Post seconded the motion. The minutes were approved by a voice vote.**

**Old Business:**

Discussion on mutual aid talkgroups. Bob Symons reviewed the mutual aid talkgroup information from Colorado. Joe Moore has indicated the mutual aid talkgroups should be owned by the PSCC and not Homeland Security. The proposed talkgroups are regionalized according to the homeland security regional response team regions.

Colorado has mandated the subscriber radios have the regional mutual aid talkgroups installed in all of the radios that are home based in that region. Colorado has four (4) mutual aid talkgroups per region. Wyoming may use the four talkgroups per region or may want to have more.

It is important to have the simplex conventional mutual aid channels in the radios. If there is ever a problem with the trunked system, the legacy conventional mutual aid frequencies can be used.

It was noted that it will be important to have policies on the use of the mutual aid talkgroups.

Discussion on the numbering and identification of the mutual aid talkgroups. Some of the suggested numbering includes region number then talkgroup number (example - 1-1 for region 1, talkgroup 1). Want the naming of the talkgroups to be generic. The dispatch centers within the region should have the regional mutual aid talkgroup. Instead of using numbers for the tactical mutual aid talkgroups using alpha (example – region 1 – MAC 1, MAC 1Alpha, MAC 1Bravo, MAC 1Charlie, MAC 1Delta). It is important to have the connecting regions mutual aid talkgroup in their radios. State-wide could be become Region 0 for those incidents that involve multiple regions.

Discussion on the EMS mutual aid talkgroups. The proposed talkgroups are by the Department of Health trauma regions, five (5) regions within the state. The Department of Health has a local simplex medical channel that should be kept as a backup to the trunked system.

Discussion on School buses, public works and corrections having access to WyoLink and the mutual aid talkgroups. Use of conventional radios instead of trunked radios for the buses, saves money, and monitoring the conventional mutual aid channel or national interoperability channels. Dept of Corrections will need a state-wide system for prisoner transport.

It was noted that it will be important for subscribers to exercise the MAC talkgroups to keep users current on their use.

Bob Symons will revise the MAC talkgroup description and get it back to the committee members. The revision will include the renaming of the talkgroups to include the number and alpha designation and adding the state-wide MAC talkgroups.

Discussion on the trunked group description and basic radio information that should be added to the subscriber's handbook. Tam Mahon has developed a description that he has called "Radio 101" and this will be added to the handbook. May need some revisions to help clarify the information. Bob Symons and Tom Mahon will continue working on the finalized version.

Bob Symons passed out a report from the NIMS Integration Center pertaining to the use of plain language.

Discussion on the draft membership agreement. Important to have the handbook and the membership agreement have identical language pertaining to definitions and relationship management of disputes.

Discussion on who will be the decision makers on becoming WyoLink subscribers and who will sign the membership agreement. Will the governing body sign the agreement or the department heads for the public safety agencies

within that political subdivision? This may be a question that is answered by the local jurisdiction and how they want to handle the agreement.

**Next Meeting:**

Bob Symons will work with Chairman Billy Janes on setting up the next meeting.

Chairman Billy Janes adjourned the meeting at 9:41 am.

Respectfully submitted,

Robert J. Symons  
Administrative Support